

Prairie Creek Community School
School Board Monthly Meeting Minutes

June 25, 2020
7:00pm

Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:04pm
- 2 Attendance

2019-2020	Aug 22	Sept 26	Oct 24	Nov 21	Dec 19	Jan 23	Feb 27	Mar 19	Apl 23	May 28	Jun 25
Trish Beckman	✓	✓	✓	X	✓	✓	✓	✓	X	✓	✓
Jason Buckmeier	✓	✓	X	X	✓	✓	✓	✓	✓	✓	✓
Don Findlay	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Kelsey Fitschen-Hemmah	✓	X	✓	X	✓	✓	✓	✓	✓	✓	✓
Bonnie Jean Flom	X	✓	X	✓	X	✓	✓	X	✓	✓	✓
Ryan Krominga	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓
Molly McGovern Wills	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ben Miller	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lisa Percy	✓	X	✓	✓	✓	X	✓	✓	✓	✓	✓
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Keith Johnson- ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Colleen Braucher	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓

- 3 Recognition/Announcements: Keith for his work over the last few months preparing next year's budget and closing out this year's budget. PCCS did receive the MDE Finance Award. We also had a clean Sped review, thank you Kelsey, Michelle B and Carley. Simon for attending all of the Zoom calls on behalf of the school.
- 4 Public Comments: No public comment
- 5 Approve Agenda
Revised the agenda to add Election of Board Officers.
Moved: Lisa Percy
Second: Jason Buckmeier
Passed: unanimous
- 6 Approve Minutes from the May 28, 2020
Moved: Bonnie Jean Flom
Second: Don Finlay
Passed: unanimous
- 7 Items for discussion and/or reports
 - a Director Report: A committee is working on reviewing and putting together a plan for the fall based on the 3 scenarios given to us by MDE. Simon, Connie and Colleen are reviewing the health pieces. The teachers are really evaluating pieces of distance learning should we need to move to that scenario again. We have talked a lot about math and what tools we can use. We are also looking at assessment and what tool we will use and what that will look like. We discussed the possibility of some staff members not wanting to return for personal reasons or medical reasons. Simon has sent a survey to staff to see where they are at regarding returning to the building. Right now we do not plan to fill the Spanish position

this upcoming year. We did not have any applicants apply. Simon is reviewing the guidance and sorting out how to handle all the different situations that will arise with both staff and families. The committee is working hard to uphold as many pieces of our mission during the next school year. K/1 teachers did a series of Zoom meetings in lieu of the Kindergarten orientation. The K/1 teachers also made videos in the building for the children.

b Education Program Committee: Molly presented the Q-Comp report for this year. The teachers and the coaching have really been valuable this year. All of the classroom teachers participated in this program. Our observation cycles are reflective and not for evaluation purposes. This year was exceptional. This is our 4th year of Q-Comp participation. MDE gave direction during the distance learning regarding goals for Q-Comp, during this exceptional year.

c Finance Committee: Keith presented the proposed FY 20 revised budget. MDE awarded PCCS the Finance Award. We had a good year in development revenue. Included in the packet is a history of our fund balance. Each year we have had a gradual decrease in our fund balance, which is what we have been working on.

d Development Committee: Simon, Jason and Don have been talking about long term planning for development. We discussed being more intentional with our development. Don presented a document with a plan for development going forward.

e Nominations Committee: Nothing at this time

f Policy Committee: We will review and vote on the wellness policy and an update from “watching TV to “screen time”.

g Sub Committee Reports: Nothing at this time

8 Items for Action

a Consent Agenda

Moved: Kelsey Fitschen-Hemmah

Second: Lisa Percy

Passed: unanimous

b Q Comp Report (Molly)

Moved: Bonnie Jean Flom

Second: Ryan Krominga

Passed: unanimous

c Wellness Policy - review and vote

Moved: Lisa Percy

Second: Jason Buckmeier

Passed: unanimous

d Revised 2019-2020 budget

Moved: Lisa Percy

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

e Nominate Board Members

Board Chair: Ben Miller

Board Vice Chair: Bonnie Jean Flom

Treasurer: Kelsey Fitschen-Hemmah

Secretary: Lisa Percy

9 Acknowledgement of departing board members: Jason Buckmeier, Ryan Krominga, and Trish Beckman. Thank you for your service to our school.

10 Adjournment 8:53pm

Moved: Trish Beckman

Second: Jason Buckmeier/Ryan Krominga

Passed: unanimous

Next Board Meeting: Thursday, July 23, 2020 @ 7:00pm