

Prairie Creek Community School Meal Charge Policy

1. Purpose: The purpose of this policy is to establish consistent meal payment procedures at the school in the provision of meals to students.

2. General Statement of Policy: Prairie Creek Community School recognizes the parent/guardian's responsibility to provide lunch for their children. Proper nutritional intake is essential for adequate learning to occur. It is the policy of PCCS to provide breakfast and lunch at school for families who choose to take part in this program. The school seeks to provide quality meals in an efficient and fiscally responsible manner. Students who wish to purchase breakfast or hot lunch must sign up and pay in advance for their meals. Families may apply for Free/Reduced meals anytime during the year. Applications are available in the office at any time during the school year upon request. Applications are mailed to families during the summer. Information regarding families receiving Free or Reduced lunches will be held strictly confidential and will not be communicated to the meal servers.

3. PCCS will provide families with menus and signup sheets each month in advance. Students are free to choose meals on the menu and sign up and pay for them in advance. Unless payment is received in advance the student is not eligible to receive breakfast or hot lunches. In the event that a child forgets their lunch or brings no lunch from home, the school will provide that child with a lunch. The lunch provided is not guaranteed to be a hot lunch. Should a hot lunch be available the school will bill the family for that lunch. If this happens on a consistent basis the Director will speak to the family about their responsibility to provide lunches for their child. Assistance from Social Services may be requested if the school determines any possible neglect when the above procedures are not successful.

4. Payment: Payment of meals is required in advance. If payment is not received in a timely manner the parents or guardian of the student(s) will receive a notification via phone or written communication with the amount owed.

Source: Prairie Creek Community School, District #4090, Northfield, MN

Approved: 10 February 2005 Update: 8 June 2010 (approved at 6/8/2010 board meeting)

Update: September 24, 2015

Update: September 28, 2017