

Prairie Creek Community School
School Board Monthly Meeting Minutes

April 25, 2019
7:00pm

Prairie Creek Community School, Northfield MN

- 1 Call to order: 7:02pm
- 2 Attendance

2018-2019	Aug 23	Sept 27	Oct 25	Nov 17	Dec 13	Jan 24	Feb 28	Mar 21	Apl 25	May 23	Jun 27
Trish Beckman	✓	✓	✓	X	✓	X	✓	✓	✓		
Jason Buckmeier	✓	✓	✓	✓	✓	✓	✓	X	✓		
Jodi Doeden	✓	✓	✓	X	X	✓	✓	✓	X		
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	X	✓	✓	X	✓		
Bonnie Jean Flom	✓	X	✓	✓	✓	✓	✓	✓	✓		
Ryan Krominga	✓	✓	✓	✓	✓	✓	X	✓	✓		
Gabe Meerts	✓	✓	✓	✓	✓	X	✓	✓	✓		
Ben Miller	✓	✓	✓	✓	X	✓	✓	✓	X		
Lisa Percy	✓	✓	✓	✓	X	✓	✓	✓	✓		
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Keith Johnson- ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Colleen Braucher	✓	✓	✓	X	✓	✓	✓	✓	X		

- 3 Recognition/Announcements: Development committee for Auction, Gennia Provencher for Leading the Auction, and all of The % team for leadership of Honoring Week and Honoring Night, it was a wonderful evening. Thank you to the staff who mentored this year for 5th graders. The team of parents who oversaw the honoring night festivities. Keith and Ben for coming to the staff meeting to answer questions and making things understandable. Keith for winning a finance award. Thank you to all those who support testing. Michelle for leading Makers for current and alumni families. Connie for being an amazing resource!
- 4 Public Comments
- 5 Approve Agenda
Moved: Jason Buckmeier
Second: Lisa Percy
Passed: Unanimous
- 6 Approve Minutes from March 21, 2019
Moved: Lisa Percy
Second: Gabe Meerts
Passed: Unanimous
- 7 Items for discussion and/or reports
Director Report: The enrollment and waitlist is updated. Kindergarten orientation is Saturday morning. Personal projects are in process in the 2/3 's and k/1's. They will be having fairs next week. May Day is on Wednesday May 1st.

Education Program Committee: Teaching Staff had a book Club, We Can't Teach What we Don't Know. We all had an equity training as a whole staff. The staff discussed case studies. There was a staff PD on math fact fluency.

Finance Committee: PCCS was awarded a Finance Award. There is an updated budget. There were changes to the SPED finance numbers.

Development Committee: There was an updated timeline. Auction numbers were down a little but within the average range. The sponsorship dollars were down a little. The live auction income was up. Currently met our fundraising goal.

Nominations Committee: The ballots went out and are due back on Friday. Votes will be counted on Tuesday.

Policy Committee: Working on E-Learning Policy.

Sub Committee Reports:

Sub-Committee Reports

Arts Committee:(submitted by Nancy Dennis)

The Arts Committee had their final meeting for the year today. We celebrated another successful year for the Arts and said goodbye to longtime committee member and fifth grade parent Kate Buckmeier. We also looked forward to our work for next year. We plan to write another grant for January 2021 which will be due in February 2020. We did some brainstorming and lots of great ideas surfaced. We have a rough plan and we'll begin working on this in earnest in September.

Currently, we are excited that the All School Poem will be ready in time for May Day. Angie reported her excitement about the local nature of this project. Local poet Rob Hardy worked with our kiddos to write the poem. Wood was purchased from our local corner lot. Local parent and woodworker Matt Eastvold prepared the wood. Local engraver (Mpls) is finishing the poem with a font invented by a local Minnesotan. So cool! Rob Hardy will be on hand to read the poem and do the unveiling.

Technology Committee

(submitted by Gabe Meerts)

The school was well prepared for the MCAs and were able to administer the test in classrooms thanks to our flexible set up. We are beginning to implement new printing procedures to minimize wasted paper as well as avoid unintentional color printing fees.

Wellness Committee

(Submitted Nurse Connie Menssen)

During the Wellness Committee last meeting of this school year, we discussed the State of MN immunization law, our head lice procedure, and vomit clean-up procedures. In addition, Nurse Connie recently became licensed to teach CPR and will provide classes routinely to keep 80% of our staff certified in CPR.

Community Connections: Volunteers are needed for May Day! Supported Honoring Night festivities.

Preliminary Budget: The group discussed the Arts line and determined to adjust the budget for the Arts Committee and the development line.

8 Items for Action

Consent Agenda

Done Right Food Contract

Michelle Flannery - Education Psychologist

Kim Rohr - Speech Therapist

Sanborn Education - Special Education Director

Kathryn Berglund - School Counsellor

Joan Stage - Occupational Therapist

Approve the following banking resolutions for FY19 and FY20:

- a) Designate Minnesota School District Liquid Asset Fund and Castle Rock Bank as the Official School Depositories
- b) Authorize Simon Tyler or Keith Johnson to sign for investments on behalf of Prairie Creek Community School
- c) Authorize Simon Tyler or Keith Johnson to make electronic funds transfers between school accounts

Moved: Lisa Percy

Second: Gabe Meerts

Passed: Unanimous

Approve Revised Calendar

Moved: Trish Beckman

Second: Jason Buckmeier

Passed: Unanimous

9 Adjournment 8:36pm

Moved: Kelsey Fitschen-Hemmah

Second: Gabe Meerts

Passed: Unanimous

Next Board Meeting: Thursday, May 23, 2019