

Prairie Creek Community School  
School Board Monthly Meeting Minutes

February 28, 2019  
7:00pm

Prairie Creek Community School, Northfield MN

- 1 Call to order 7:05pm
- 2 Attendance

2018-2019	Aug 23	Sept 27	Oct 25	Nov 17	Dec 13	Jan 24	Feb 28	Mar 21	Apl 25	May 23	Jun 27
Trish Beckman	✓	✓	✓	X	✓	X	✓				
Jason Buckmeier	✓	✓	✓	✓	✓	✓	✓				
Jodi Doeden	✓	✓	✓	X	X	✓	✓				
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	X	✓	✓				
Bonnie Jean Flom	✓	X	✓	✓	✓	✓	✓				
Ryan Krominga	✓	✓	✓	✓	✓	✓	X				
Gabe Meerts	✓	✓	✓	✓	✓	X	✓				
Ben Miller	✓	✓	✓	✓	X	✓	✓				
Lisa Percy	✓	✓	✓	✓	X	✓	✓				
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓				
Keith Johnson- ex officio	✓	✓	✓	✓	✓	✓	✓				
Colleen Braucher	✓	✓	✓	X	✓	✓	✓				

- 3 Recognition/Announcements: Simon would like to recognize the teachers and volunteers who were at Wolf Ridge and Cathy for her work on 4th grade week. The 2/3 teachers for the camp in and field trip day. The community for maintaining their sanity during the winter closing day. Lisa recognized Simon for his phone message about going to the horse barn. Bonnie Jean recognized the work on flexible learning days. STEM day was a wonderful day in the building. Thank you to Sarah Sword and Michelle Martin for leading and all the volunteers that helped out that day.
- 4 Public Comments - Don Findlay introduced himself, he is a grandparent and a wonderful volunteer in our building.
- 5 Approve Agenda
  - Amended agenda to add Vote on by Laws
  - Moved: Gabe Meerts
  - Second: Jodi Doeden
  - Passed: unanimous
  
  - Motion to approve amenda agenda
  - Moved: Gabe Meerts
  - Second: Kelsey Fitschen-Hemmah
  - Passed: unanimous

6 Approve: Minutes from January 24, 2019

Moved: Lisa Percy

Second: Jodi Doeden

Passed: unanimous

7 Items for discussion and/or reports

a Director Report: We currently have 68 application for kindergarten next fall. The all school field trip is tomorrow to the Ordway. The circus residency has come to an end. There will be some circus activities at True Colors. Gabe and the Kestrels for leading a C.O.W.S talk at the Weitz Center. Thank you board members for helping out with Dr. Hillmann's site visit. He enjoyed his day here. We have connected with a middle school math teacher from the Northfield Middle School for our Lesson Study process. Charter school day at the capital is Wednesday, March 6, 2019. Simon, Ben and Kelsey will head to the capital.

b Education Program Committee: PD committees have been busy. Lesson study cycle is moving forward early next week. In the spring we will have a new book club *We can't teach what we don't know*. The work day was very successful. We are still working on the spotlights and have three on the website now. We are talking about outdoor learning during the work day. The committee has come up with a lot of good ideas and action plans. The specialist had a tech focus for the work day. The literacy plan has been updated and put on the website.

c Finance Committee: There were very few changes from the previous month. Finance committee met tonight. The 3 year outlook brings us to the 25.03%. We have made some line by line cuts that we are working towards.

d Development Committee: The auction is 22 days away! Jason updated the Development Status Report.

e Nominations Committee: We have 3 people who have put forth their names. We are still waiting on background checks to be returned. They will be announced at the next board meeting.

f Policy Committee - Bylaws: We would like to make a change to the Bylaws. It would be changing the teacher term from 2 years to 3 years. When Jason finishes his term we will offer a one time 2 year term, to correct the imbalance of a large board turn around.

g Sub Committee Reports

### **Arts Committee**

(submitted by Nancy Dennis)

The Arts Committee met on 2/25.

Our main focus was planning for March 14 True Colors event.

Circus Residency is almost wrapped up. Ordway Field Trip to see Air Play is connected to circus theme. True Colors will be circus-themed and 2 Circus Juventas coaches will lead activities during the evening. Teachers reflected on the event at staff meeting.

Angie is working closely with the Auction committee to coordinate/share decorations between the two events. Nancy will work on putting together final report for the State Arts Board after True Colors. All in all a great residency.

In other news:

All School Poem project is moving forward. Matt Eastvold has donated and prepared a beautiful live edge piece which will be engraved. Angie/Nancy will bring the piece to the engraver. Goal is to have it installed in time for May Day.

2020 Residency is Opera with St. Olaf. Planning for 2021 Residency will begin at our next committee meeting.

### **Technology Committee**

(submitted by Gabe Meerts)

The Canopy team provided targeted PD with the specialists and their new laptops during our inservice day.

### **Wellness Committee**

(Submitted Nurse Connie Menssen)

A visit to the K/1 children by dental hygienist Sheila Benning took place on February 19

### **Community Connections**

No updates

## 8 Items for Action

### a Consent Agenda

#### **Employee Manual Amendment**

In the event that PCCS is closed due to inclement weather or other unforeseen emergencies, Hourly Staff shall continue to receive compensation proportionate to their work day for up to a maximum of three days per year (“Emergency Days”). School days that begin late or end early due to an emergency shall not be counted towards these three days, and Hourly Staff will be compensated for their full scheduled work day in the event an emergency requires a delayed start time or an early dismissal. This benefit applies when the closure falls on a scheduled work day based on the approved school calendar.

Hourly staff may use Personal Days for school closings beyond the compensated three Emergency Days.

An Emergency closing shall be defined as any unscheduled closing of PCCS. Examples might include inclement weather, energy shortage, breakdown of equipment, etc.

Moved: Bonnie Jean Flom

Second: Lisa Percy

Passed: unanimous

### b Vote on by Laws

Moved: Kelsey Fitschen-Hemmah

Second: Gabe Meerts

Passed: unanimous

- 9 School Closing Discussion: We have currently had 9 weather related days. We have piloted a flexible learning days. To have an official flexible learning plan we needed to have a plan approved by MDE at the beginning of the year. We have exceeded the days we have cushioned in for the year. The legislature is talking about not requiring schools to meet the minimum day requirement this year. No decision has been made yet.

- 10 Adjournment 8:33pm

Moved: Kelsey Fitschen-Hemmah  
Second: Trish Beckman  
Passed: unanimous

Next Board Meeting: Thursday, March 21, 2019