

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

January 25, 2018

7:00pm

Prairie Creek Community School, Northfield, MN 55057

- 1 Call to order 7:02pm
- 2 Attendance

2017-2018	Aug 25	Sept 28	Oct 26	Nov 18	Dec 14	Jan 25	Feb 22	Mar 22	Apl 26	May 24	June 22
Trish Beckman	✓	✓	✓	X	✓	✓					
Jason Buckmeier	✓	✓	✓	✓	✓	✓					
Jodi Doeden	✓	✓	X	✓	✓	✓					
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	X	✓					
Bonnie Jean Flom	✓	✓	✓	✓	✓	✓					
Ryan Krominga	✓	✓	✓	✓	✓	✓					
Gabe Meerts	✓	✓	✓	✓	✓	X					
Ben Miller	✓	✓	✓	✓	✓	✓					
Lisa Percy	✓	✓	✓	X	✓	✓					
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓					
Keith Johnson- ex officio	✓	X	✓	X	✓	✓					
Colleen Braucher	X	✓	✓	X	✓	✓					

- 3 Recognition/Announcements: Simon would like to recognize the teachers for all their work on conferences and writing narratives. Michelle and Simon for their presentation to the Northfield School board. Michelle, Ashley, and Lisa for the pop up carnival.

4 Public Comments : N/A

5 Approve Agenda:

Moved: Jodi Doeden

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

6 Approve Minutes from December 14, 2017

Moved: Lisa Percy

Second: Bonnie Jean Flom

Passed: unanimous

7 Items for discussion and/or reports

a Director Report: Olivia on parent leave and will be gone through the remainder of the year. Simon is working on someone to cover for her until the end of the year. Marianne has been covering music for Olivia in the meantime, with Liz covering for her TA position. Northfield Superintendent, Dr. Hillmann, said some really nice things about our school after our presentation to the Northfield School Board. Dr Hillmann will be here for his site visit on February, 21st.

b Education Program Committee: This month was a lot about preparing for conferences, helping children prepare the portfolio. The Arts Residency is in full swing, with poets in the building and trips to the book arts center. In Professional Development we have reviewed the narratives process and read a few ones from year's past, including one that Simon wrote as a teacher. Cathy led a science formative assessment. Thematic curriculum recording and mapping was also updated.

c Finance Committee: This month the budget outlook column was added to the report. This looks good in the current budget. There was a significant increase in our health insurance. In finance committee we are starting to talk about what next year's budget will look like. Thinking about how the new tax law will impact giving in 2018.

d Development Committee: The auction is well under way. The regional donations are wrapped up. Local donations are still coming in. Working with Carleton to see what the space will look like. Save the date cards will go out next week.

e Nominations Committee: The community has been notified that they are taking nominations. One new person is interested in running for the board so far.

f Policy Committee: The committee is working on putting together a procedures document. Still waiting for more information about the water quality policy from MDE.

i Review: Mandated Testing Procedures and Security-reviewed with no changes.

g Sub Committee Reports:

Technology

Faculty training with Josh from Canopy at the January 18 staff meeting. Teachers found his training on Google systems and Apple TV use very helpful. At the next technology committee meeting (February 14) the committee will review further training topics and needs.

Wellness Committee

Simon and Connie are working on a health page for the school website. Connie is reviewing district practices as a model.

Next meeting: April 4, 2018

Arts' Committee

The Arts Committee has been very busy.

Current Arts Residency "Beyond Words" is in process and going smoothly.

- All classes took field trips to the Minnesota Book Arts Center to make books and paper.
- All classes are in the midst of classes with poet Rachel Moritz. Classes will finish next week. She is lovely.
- All classes will begin Illustrator Classes at school with Book Arts artists next week (rescheduled due to snow days.)
- All classes have met with Rob Hardy, poet laureate of Northfield, as part of crafting an All School Poem.
- All classes are immersed in poetry, including a daily poem read by children over the intercom.

Planning for 2018-2019 Arts Residency:

Arts Committee is working toward applying for another grant from the Minnesota State Arts Board (due Feb 16)

-Considering a circus residency with Circus Juventas. Currently waiting for their proposal.

-Planning a second option in the event the grant doesn't work out.

Community Connections

Hosted a fun Pop Up Carnival night that was attended by many families. Fun was had by all. There is an upcoming Parent Ed night on Habits of Mind on Feb 27. We hope to have a PCCS Spring Traditions 101 for new families before the presentation that evening.

8 Items for Action

a Consent Agenda

Employee Manual Update

Each part-time licensed teacher/salaried employee is granted up to ~~two (2)~~ four (4) days of sick leave per school calendar year.

Note: This change primarily impacts Specialist teachers. This change was shared and discussed at a faculty meeting. There were no dissenting voices.

Leave Request

Music teacher Olivia Moraczewski is requesting extended maternity leave until June 7. This leave is effective immediately at the advice of Olivia's doctor.

Moved: Kelsey Fitschen-Hemmah

Second: Lisa Percy

Passed: unanimous

9 Adjournment 7:57pm

Moved: Kelsey Fitschen-Hemmah

Second: Jason Buckmeier

Passed: unanimous

Next Board Meeting: Thursday, February 22, 2018